

NORTHVILLE PUBLIC LIBRARY  
EQUIPMENT USE POLICY

LAP TOP COMPUTER  
AND COMPUTER PROJECTOR

Any person interested in using the laptop computer and/or the computer projector must

- Be granted permission from the Library Director
- Be a member of the Board of Trustees of the Library or the Board of the Friends Organization or must have one of the aforementioned sign the equipment out
- Use the equipment on site

The borrower will be responsible for the care and handling of the equipment and will report any problems immediately to the Library Director.

The loan period shall be determined by the Library Director.

The Library Director will have discretion regarding this policy.

Approved 3/10/03