**Northville Public Library**

**Board of Trustees**

**February 8, 2016**

**Meeting Minutes**

**Public Forum:**  Steve Norris, Lauren & Bill Gritsavage

**Absent:** Matarazzo, Thomarie, Smith, Shepard

**Secretary’s Report:** Approved unanimously (Ingalls, Junquera)

**Treasurer’s Report:** $157,176.25

Approved unanimously with correction made:

January 2016 total = $166,701.79

(Williams, Dietz)

***Motion Approved:*** To approve expenditures and payment of bills

Approved unanimously (Dietz, Williams)

**Director’s Report:** Approved unanimously (Serfis, Ingalls)

**Budget & Finance:** Discussion of new oil tank. Burnett will obtain 2nd opinion & quote from Allen & Palmer, as Shepard Oil advised new tank is necessary.

Second draft of 2016-17 Library budget distributed. Tabled discussion until additional members present.

**Policies:** Recommended committee needs to convene for Personnel Policy update.

**New Business:** Discussion of health care premium increase and set amount established in Library Policies. To be discussed by Policy committee at future date.

 Weight Watchers requested use of library space for private meetings. More discussion to follow when more members present.

 Williams advised Personal Property coverage for library contents is adequate. Williams also advised Errors & Omissions insurance is unnecessary for Director and/or board members.

***Motions Approved:*** To accept agreement between MVLS & SALS Joint Automation project & the library. Approved unanimously (Dietz, Junquera)

 To approve the 14-15 Annual Report of Public & Association Libraries.

 Approved unanimously (Junquera, Ingalls)

**Friends:** Meeting 2nd Thursday in February.

**Next Meeting:** March 14, 2016

**Adjourned:** 7:08PM